

Aaron D. Lazauski

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SUMMARY

Highly organized and detail oriented, with over ten years of experience solving problems under deadline pressures. Able to approach and tackle obstacles from both a creative as well as an analytical point of view. Comfortable working within or leading a team. Communicates clearly and decisively. Ceaseless enthusiasm toward learning and applying new skills and techniques.

PROFESSIONAL EXPERIENCE

Seaport Graphics, Boston MA 2014 – 2016

Digital Creative Project Manager

- Continued all development and administration of eCommerce/Digital Asset Management system.
- Exported, organized and analyzed data reports from the eCommerce/DAM system.
- Worked directly with clients in pre-production phase to turn creative ideas into realistic solutions.
- Led daily status meetings reviewing current and proposed projects for multiple clients.
- Trained and supported 3 Prepress and Design technicians.
- Coordinated with Installation and Sales team to establish and maintain project time-lines.

Seaport Graphics, Boston MA 2011 – 2014

Web Developer and Administrator

- Developed and implemented individualized eCommerce store-fronts for current and perspective clients, used for purchasing and Digital Asset Management.
- Responsible for all administration of eCommerce/DAM; account setup, user access and permissions.
- Collaborated with Sales and Marketing teams to better diagnose their clients' needs.
- Conducted periodic meetings with clients throughout the development phase.
- Trained clients as well as internal employees in the use of the software.

Seaport Graphics, Boston MA 2003 – 2011

Digital Prepress and Design Technician

- Designed and put into effect an organizational structure for daily workflow and archival of client assets.
- Prepared client files for a variety of large-format devices.
- Project managed jobs sent to outside vendors.
- Collaborated directly with clients to create finished artwork from ideas.
- Supported Sales team in providing technical solutions for customized client requests.

Kinko's Inc., Boston MA 2002 – 2003

Assistant Manager of Production

- Managed all aspects of daily production including prepress, machine operation and job tracking.
- Trained, developed and supervised 20+ coworkers.

Kinko's Inc., Hartford CT 2000 – 2002

Assistant Manager of Technology

- Assisted in opening a brand new high-volume retail site in a downtown business district.
- Developed and facilitated advanced computer training for all coworkers.
- Built and maintained a Windows 2000 network.
- Supervised a team of 4 production artists.

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TECHNICAL PROFICIENCY

Adobe Acrobat Pro
Adobe InDesign CC
Adobe Photoshop CC
Adobe Illustrator CC

HTML
CSS
efi/OPS
Wordpress

Microsoft Office
Caldera RIP
efi/Fiery RIP

EDUCATION

Bachelor of Fine Arts
University of Connecticut - Storrs, Connecticut